

**A Regular Meeting of the San Patricio County Navigation District No. 1 was held on Tuesday, Tuesday, May 21, 2024 at 12:30 P.M. in the Harbor West Office Building, 426 Ransom Road, Aransas Pass, Texas 78336. A notice of the meeting was posted 72 hours in advance in accordance with Section 551, Texas Government Code. Chairman Richard Palmietto and Secretary Dean Thomas were present. Also, present were Attorney Arnold Govella, Harbor Manager Fred Ruff and Office Manager Yvonne Stonebraker. Commissioner Patrick King was absent.**

**1. CALL MEETING TO ORDER.**

Commissioner Palmietto called the meeting to order at 12:40 P.M.

**2. TENANT'S COMMENTS.** (Tenants comments is intended for matters that are not scheduled on the agenda. No action can be taken at this time. A recording is made of the meeting, please state your name and slip number.)

There were none.

**3. CONSENT AGENDA:** All Consent Agenda items listed are considered to be routine by the Commissioner's. Commissioners have been furnished documentation on each item, and all such items may be acted upon by one vote without being discussed separately unless requested by the Commissioner's:

**3a) Approving the Regular Minutes of April 16, 2024.**

Secretary Thomas made a motion to approve the Regular Minutes of April 16, 2024. Chairman Palmietto seconded the motion and the motion carried.

**3b) Approving the Treasurer's Report of April 2024.**

Secretary Thomas made a motion to approve the Treasurer's Report of April 2024. Chairman Palmietto seconded the motion and the motion carried.

**4. REVIEW AND DISCUSS ITEMS.**

**4a)** The commissioners discussed billing tenants monthly instead of quarterly.

**5. MANAGER'S REPORTS.**

**5a) Harbor Manager** – The finger pier between D-11/12 had to be replaced; D-06 Moui Nguyen hit the brand new 25' piling the navigation district had placed for \$2,200; someone went in to the tenant bathroom lock and overrode the code; and, 4 raccoons were caught at the navigation district.

**5b) Office Manager** – 22 open slips; Brenda P. McElwee, PLLC will update Quickbooks on the work computer; and, QBox will be downloaded on the work computer.

**6. EXECUTIVE SESSION.**

**6a) Retire to Executive Session at \_\_\_\_ P.M. - Pursuant to Texas Local Government Code: 551.071 – Consult with Attorney(s) including matters related to Litigation:**

- 1. Randy Mathews Lease Agreement**
- 2. Danny Dorman Insurance for B-01; B-02; F-12; & O-05**

**6b) Reconvene in Open Session – \_\_\_\_ P.M. - Consider and Act on findings of Executive Session - Texas Local Government Code: 551.071 – Consult with Attorney(s) including matters related to litigation:**

- 1. Randy Mathews Lease Agreement**

No action taken.

**2. Danny Dorman Insurance for B-01; B-02; F-12; & O-05**

Secretary Thomas made a motion to approve Chairman Palmietto sending a demand letter to Mr. Dorman for breach of lease agreement #2 – Maintaining insurance. Chairman Palmietto seconded the motion and the motion carried.

**7. ADJOURNMENT.**

Chairman Palmietto adjourned the meeting at 2:09 P.M.



**Board Secretary**



**Office Secretary**

Approved during the meeting held on 6-18-24.